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PASADENA UNIFIED SCHOOL DISTRICT  
**LONGFELLOW CHILD CARE CENTER**

D+D No. 20939.10 A5  
October 21, 2009

**Longfellow Child Care Center Programming**

The following attendees met on October 19, 2009 to program the Family Center and Pre-School.

Steve Brinkman	Facilities	sbrinkman@pusd.us
Vicky Greening	Program Coordinator, Pre-School	vgreening59@pusd.us
Joe LoBasso	Dougherty + Dougherty	joel@ddarchitecture.com

The building that houses the Child Care Center will remain mostly unaltered. The surrounding site and the play area will be redone.

Existing site conditions to be remedied by the work:

- The building is approximately five feet higher than the sidewalk level making access difficult for disabled users.
- There is no accessible parking.
- The swings on the playground are over a rubber mat that is worn and in poor condition.
- The concrete in the lunch area is cracked and being damaged by the tree roots.
- There is a large dirt area that is unused in the center of the playground.
- The existing play equipment is not suited to the older children.
- Planters on the perimeter of the school are unused.
- Refuse is being left behind the storage building on the site.
- The emergency equipment bin is unsightly.
- There is inadequate signage on the site.

The following work will be included in a single bid set for bid and construction:

**Play Area**

1. Redesign of the play equipment to include two swings, three climbing items and a slide. Equipment should be suitable for children 3 to 5 years old.
2. Install surfacing in the fall zone of the play equipment.
3. Design landscaping areas with irrigation.
4. The play area will include a 64 square foot sand play area with a cover, a tricycle path, and a hard court area.

**Accessibility**

1. The supervisor's parking space will be regarded and converted to an accessible parking space.
2. A handrail will be added on one side of ramp on the north side of the building. A hardship will be requested from DSA since there are doors that prevent a second handrail from being installed.
3. Door hardware will be replaced at all doors.
4. Directional signage will be installed on the site at the front of the building.
5. The drinking fountain on the exterior, rear of the building will be replaced with an accessible fountain.

**Exclusions**

A shade structure is not required due to mature trees that shade the playground.

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The handrails on the exterior stairs from the public sidewalk will remain unchanged because upgrading would trigger costly code required changes.  
Painting, carpeting and re-roofing are being performed by the District.

Copy: Attendees  
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